

Registration form and tax invoice

Please print. Forms may be photocopied. You can also register and pay online at www.accreditation.org.au

This registration form is your tax invoice for payment.

Please return with payment to:

Better Practice Sydney
Aged Care Standards and Accreditation Agency Ltd
PO Box 773 Parramatta NSW 2124

Delegate information

Title _____ Given name _____
 Family name _____
 Preferred name on badge _____
 Job title _____
 Company or approved provider (if applicable) _____

 Name of home (if applicable) _____
 Mailing address _____

 Suburb/Town _____
 State _____ Postcode _____
 Telephone _____
 Fax _____ Mobile _____
 Email _____
 Special requirements (eg dietary, mobility) _____

Privacy

Do not include me on the participant list
 The Agency may use information we have collected about you to send you material about issues we think will be of interest which includes upcoming education and networking events. We (or someone nominated by us) may also contact you to invite you to tell us more about your experiences, needs and expectations so we can improve our service to you. If you do not want us to use your personal information for that purpose, or would like us to update your details, please email betterpractice@accreditation.org.au at any time.

Registration conditions

By returning this form you acknowledge that you have read and accept the registration information below.

Booking conditions

Registrations cannot be confirmed until full payment is received prior to the event. It is recommended that you do not make travel and accommodation arrangements until you have received confirmation.

Cancellation and transfer policy

Aged Care Standards and Accreditation Agency Ltd will not accept liability or responsibility for changes to personal or organisational circumstances. There are no refunds for non-attendance; however, written advice of cancellations will be considered on the following conditions:

Cancellation

Cancellations must be received in writing at least 14 days prior to the start of the event. A refund will then be processed less a AUD\$55 (incl GST) administration charge. No refunds will be processed for any cancellations received within 14 days prior to the start of the event.

Transfers

Registration transfers will be accepted if they are advised in writing at least five days prior to the start of the event. One transfer per participant is permissible at no charge. Subsequent transfers will incur an administration fee of AUD\$55 (incl GST).

Separate registrations

Each person must be separately registered for one or both days.

Registration information

(All prices include GST)

Early bird registration (Register and pay by 10/07/09)

Two-day registration \$550
 One-day registration \$275
 Attending: Day 1 or Day 2

Standard registration (Register and pay by 17/07/09)

Two-day registration \$600
 One-day registration \$300
 Attending: Day 1 or Day 2

Concurrent sessions

Please indicate your preference as seating may be limited.

Day 1 – Thursday 23 July 2009

1a 1b 1c 2a 2b 2c

Day 2 – Friday 24 July 2009

3a 3b 3c/4c 4a 4b

Networking function

Thursday 23 July 2009 5-6pm

I will be attending I will not be attending

Payment details

Registration must be accompanied by payment

Total amount to be paid \$ _____

Cheque/money order is enclosed

(payable to Aged Care Standards and Accreditation Agency Ltd)

Cheque number: _____

Bank: _____

Branch: _____

Drawer: _____

Please debit my credit card as nominated below

Mastercard VISA Amex Diners Club

Card number ____ / ____ / ____ / ____

Expiry date __ / __

Cardholder's name: _____

Signature _____

Event and registration information

Event location

Novotel Brighton Beach

Cnr Grand Parade and Princess St, Brighton Le Sands NSW 2216

Tel: (02) 9556 5111

Fax: (02) 9556 5119

Web: www.accorhotels.com.au

Event and registration enquiries

Tel: 1800 728 589

Fax: (02) 9687 0412

Email: betterpractice@accreditation.org.au

Website: www.accreditation.org.au

ABN: 64 079 618 652

For further details on event and registration information visit www.accreditation.org.au